



## Spelthorne Borough Council Cabinet Forward Plan and Key Decisions

This Forward Plan sets out the decisions which the Cabinet expects to take over the forthcoming months, and identifies those which are **Key Decisions**.

A **Key Decision** is a decision to be taken by the Cabinet which is either likely to result in significant expenditure or savings or to have significant effects on those living or working in an area comprising two or more wards in the Borough.

The members of the Cabinet and their areas of responsibility are:

Cllr I.T.E. Harvey	Leader of the Council	<a href="mailto:Cllr.harvey@spelthorne.gov.uk">Cllr.harvey@spelthorne.gov.uk</a>
Cllr A.C. Harman	Deputy Leader	<a href="mailto:Cllr.harman@spelthorne.gov.uk">Cllr.harman@spelthorne.gov.uk</a>
Cllr. M.M. Attewell	Community Wellbeing	<a href="mailto:Cllr.attewell@spelthorne.gov.uk">Cllr.attewell@spelthorne.gov.uk</a>
Cllr C. Barnard	Corporate Management	<a href="mailto:Cllr.barnard@spelthorne.gov.uk">Cllr.barnard@spelthorne.gov.uk</a>
Cllr N. Gething	Planning and Economic Development	<a href="mailto:Cllr.gething@spelthorne.gov.uk">Cllr.gething@spelthorne.gov.uk</a>
Cllr A.J. Mitchell	Environment and Compliance	<a href="mailto:Cllr.mitchell@spelthorne.gov.uk">Cllr.mitchell@spelthorne.gov.uk</a>
Cllr J.M. Pinkerton OBE	Housing	<a href="mailto:Cllr.pinkertonj@spelthorne.gov.uk">Cllr.pinkertonj@spelthorne.gov.uk</a>
Cllr H.R. Williams	Finance and Customer Services	<a href="mailto:Cllr.williams@spelthorne.gov.uk">Cllr.williams@spelthorne.gov.uk</a>

Whilst the majority of the Cabinet's business at the meetings listed in this Plan will be open to the public and press, there will inevitably be some business to be considered which contains confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of any of the Cabinet meetings listed below may be held in private where exempt and / or confidential information is due to be considered.

Representations regarding this should be made to [committee.services@spelthorne.gov.uk](mailto:committee.services@spelthorne.gov.uk)

Please direct any enquiries about this Plan to the Principal Committee Manager, Greg Halliwell, at the Council offices on 01784 446267 or e-mail [g.halliwell@spelthorne.gov.uk](mailto:g.halliwell@spelthorne.gov.uk)

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## Spelthorne Borough Council

### Cabinet Forward Plan and Key Decisions for 1 June 2016 to 31 October 2016

Date of decision and decision maker	Matter for consideration	Why is this a Key Decision?	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 22 Jun 2016	Landlord Rent Guarantee Scheme	It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	Deborah Ashman, (Joint) Group Head - Community Wellbeing Portfolio Holder for Housing
Cabinet 22 Jun 2016	Outside Bodies Appointments	This is not a Key Decision		Greg Halliwell, Principal Committee Manager Leader of the Council
Cabinet 22 Jun 2016	Treasury Management Strategy - Annual report	This is not a Key Decision	Public	Ryan Maslen, Deputy Principal Accountant Portfolio Holder for Finance and Customer Services
Cabinet 22 Jun 2016	Revenue Outturn	This is not a Key Decision	Public	Adrian Flynn, Principal Accountant Portfolio Holder for Finance and Customer Services
Cabinet 22 Jun 2016	Capital Outturn	This is not a Key Decision	Public	Adrian Flynn, Principal Accountant Portfolio Holder for Finance and Customer Services
Cabinet 22 Jun 2016	Caravan Site Fee Policy  To agree a policy for charging fees to caravan sites under the Mobile Homes Act 2013.	This is not a Key Decision	Public	Tracey Willmott-French, Senior Environmental Health Manager Portfolio Holder for Environment and Compliance
Cabinet 22 Jun 2016	Business Improvement District (BID)	This is not a Key Decision	Public	Keith McGroary, Community Safety and Economic Development Manager Portfolio Holder for Planning and Economic Development

<b>Date of decision and decision maker</b>	<b>Matter for consideration</b>	<b>Why is this a Key Decision?</b>	<b>Decision to be taken in Public or Private</b>	<b>Lead Officer/ Cabinet Member</b>
Cabinet 20 Jul 2016	Council Tax and Business Rates write-offs	This is not a Key Decision	Public	Linda Norman, Group Head - Finance and Customer Relations Portfolio Holder for Finance and Customer Services
Cabinet 20 Jul 2016	Revision of the Council's complaints policy and procedure	It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	Gillian Hobbs, Committee Manager Leader of the Council
Cabinet 20 Jul 2016 Council 21 Jul 2016	Spelthorne Joint Committee	It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	Michael Graham, Head of Corporate Governance Leader of the Council
Cabinet 20 Jul 2016 Council 21 Jul 2016	Corporate Plan 2016-2019  To recommend to Council the adoption of the Corporate Plan for 2016-2019.	It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	Lee O'Neil, Deputy Chief Executive Leader of the Council
Cabinet 28 Sep 2016	Shepperton Site Options	This is not a Key Decision	Public	Dave Phillips, (Joint) Head of Asset Management Portfolio Holder for Planning and Economic Development
Cabinet 23 Nov 2016	Proposals for devolution - Three Southern Counties Governance arrangements	It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	Sandy Muirhead, Group Head - Commissioning and Transformation Leader of the Council